

**MINUTES OF THE
HOLLYWOOD HOUSING AUTHORITY
SPECIAL BOARD MEETING
HELD
APRIL 7, 2014
AT THE HOLLYWOOD HOUSING AUTHORITY OFFICE**

Present: Mr. Martin Schlosberg, Chairman
Mr. Lloyd Edelstein, Vice Chairman
Mr. James Moore, Resident Commissioner
Ms Debra McGowan, Commissioner - absent
Mr. David Dweck, Commissioner

Also Present: Ms Ellen Itzler – Itzler & Itzler
Mr. Tim Schwartz –Hollywood Housing Authority
Ms Kathy Chopard, Recording Secretary

Via Telephone: Mr. Michael Syme – Cohen & Grigsby

Board meeting was called to order at 5:10 and roll call was called.

This meeting is held for the discussion of responses to the Request for Qualifications for Developer of the Redevelopment of Apollo Terrace. The developers responding to the RFQ were: Pinnacle Housing Group, Housing Solutions, Beneficial Communities, and Related Urban.

The scoring sheet that was used by the Board was composed by Mr. Michael Syme, attorney from Cohen and Grigsby. There were eight categories and the scoring was based on the average of the total score given by each Board member and that number is multiplied by 1.5.

	Pinnacle Housing Group	Housing Solutions	Beneficial Communities	Related Urban
Development Team	X	X	9.75	12.75
Development Experience			15.00	15.00
Project Specific Experience			10.50	12.00
Financing Experience			13.50	13.50
Financing Strategy			7.50	7.50
Development Fee Structure And Sharing			3.00	4.00
Financial Responsibility			6.00	9.00
References			10.00	10.00
Threshold Requirements	Deficient	Deficient		
Subtotals			75.25	83.75

Ms McGowan made a motion to immediately disqualify any applicants that were deficient in their responses to the Request for Qualification. The Board discussed this motion and contacted Michael Syme to review this motion and confirm that this would be allowed. Mr. Syme did state that this would be allowed but suggested that the Board vote and use this vote to decide. Dweck seconded this motion. All in favor.

The companies that were deficient in their responses to the Request for Qualification were Pinnacle Housing Group and Housing Solutions. The Board would only be rating Beneficial Communities and Related Urban.

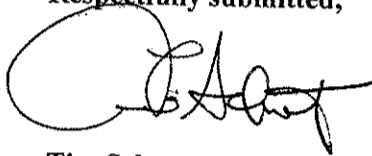
The chart shown reflects the voting of the Board. Based on their voting of each category the Developer who is number one choice of the Board is Related Urban, number two would be Beneficial Communities. As Pinnacle Housing Group and Housing Solutions were eliminated due to deficiencies they were not voted on.

A motion was made by Ms McGowan, seconded by Mr. Dweck to choose Related Urban as the developer for the redevelopment of Apollo Terrace. All in favor.

The Board asked that Mr. Michael Syme be contacted at this point. Mr. Schlosberg gave Mr. Syme the results of the voting. Mr. Syme stated that a letter will go to Related Urban notifying them that they were the number one choice of the Hollywood Housing Authority to negotiate a Master Development Agreement with. Mr. Syme stated that a letter will also go out to Beneficial Communities, Pinnacle Housing Group and Housing Solutions that they were not the number 1 choice and that a contract was awarded to Related Urban. Mr. Syme also said that he will write these letters.

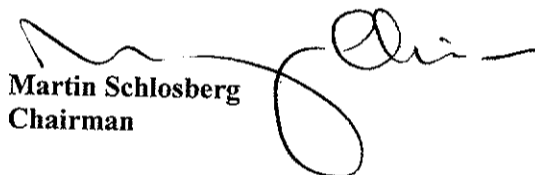
A motion was made by Mr. Edelstein, seconded by Mr. Moore to adjourn this meeting at 6:50PM. All in favor.

Respectfully submitted,



Tim Schwartz
Executive Director

Approved:



Martin Schlosberg
Chairman